

YOUNGSTOWN COMMUNITY HEALTH CENTER

CHART AUDIT PROCESS

AUDIT TOPIC: Well child care-laboratory assessment.

DATE: Dec. 12, 1996

DIRECTOR OF CLINICAL AFFAIRS: _____

Audits of charts to assess compliance with laboratory tests protocols for routine well child are visits will occur monthly by an assigned staff member. The report of the previous month results will be submitted to the Director of Clinical Affairs no later than the fifth day of the new month.

The indicators to be assessed are:

♦ DOCUMENTATION

- The charts will be evaluated at random. Ten (10) charts will be selected at random on a monthly basis.
- The patients must be 2 years old at the time of the review.
- The patients must have had 3 or more visits to YCHC.
- The visits must have occurred over a period of three months or more.

I. DOCUMENTATION. The charts will be evaluated for the following documentation.

- A. Are the lead assessments sheets completed with WCC visits?
- B. Are patients having lead assessments performed in the first year of life?
- C. Are patients having lead assessments performed in the second year of life?
- D. Are patients having lead assessments performed when at high risk?
- E. Are hemoglobins/hematocrits performed in the first year of life?
- F. Is there documentation of sickle cell evaluation on chart?