



**TO:** KRISTINE McVEA, MD  
JOAN COMBELICK, CNM  
ROSEMARY SOKAS, MD, MOH  
HUGO LOPEZ-GATELL, MD, PhD

**FROM:** KAREN MOUNTAIN, MBA, MSN, RN

**SUBJECT:** EXECUTIVE COMMITTEE CONFERENCE CALL

**DATE:** WEDNESDAY, AUGUST 28, 2013

**TIME:** 9:00 AM PDT / 11:00 AM CDT / 12:00 PM EDT

**CC:** ROBERT MOORE, MD; ANDREA CARACOSTIS, MD; EMMA ZAVALA-SUÁREZ, JD;  
BRUCE GOULD, MD; ELAINE PENN; CHARLOTTE McCANN; ED ZUROWESTE

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**Adobe Connect link:** <http://migrantclinician.adobeconnect.com/mcnbod/>

**Conference Phone # (for audio via phone):** 1-888-858-6021

**Call Code:** 5125074529

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### **CONFERENCE CALL AGENDA**

- I. Review and approve June 26 Executive Committee meeting minutes
- II. Discuss and recommend for approval April, May and June financial statements
- III. Review and recommend policies for approval
  - A. Non-mandatory benefits policy
  - B. Travel guideline
  - C. Conflict of interest policy
  - D. Employee policies guideline
- IV. Grant highlights (Charlotte McCann)
- V. CMO update (Ed Zuroweste)
- VI. Virtual board meeting planning

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