



March 26, 2014 BOARD MEETING MINUTES

BOARD PRESENT:

Hugo López-Gatell Ramirez, MD, MS, PhD
Joan Combellick, CNM, MS, MPH
Kris McVea, MD, MPH

STAFF PRESENT:

Karen Mountain
Elaine Penn
Keslie Box

MINUTES:

Ms. Mountain called the meeting to order at 11:15 am.

CONFERENCE CALL AGENDA

I. Update on funding

Ms. Mountain presented the basic information report and noted that there are a lot of outstanding proposals and that MCN has been very active in grant writing over the course of the last few months. She mentioned that MCN has also entered into several negotiations around contracts that are not reflected in the basic grants report. Ms. Mountain reported that the EPA tries to fund MCN at the level that it was originally awarded, which was \$250,000, however, she mentioned that every year their budget is cut. Continuing with news about the EPA, Ms. Mountain noted that everyone should have received an email from Amy Liebman on Monday, March 24th, asking each person to sign on to a letter concerning the Worker Protection Standard updates. Ms. Mountain acknowledged that many people have worked over the last decade to get some traction for updates. She explained that they are now out for comments until June 17th. She explained that MCN is working to get clinician signatures and trying to engage colleagues in support of the advised standards. She asked that everyone find the email and follow the guide to add their name to the list of clinicians. She reported that the initial goal is 3,000 clinician signatures.

Dr. McVea responded that the letter was a great aspect to look at in terms of Board engagement and that she would love to see the Board sign on.

Ms. Combellick stated she has already signed on, but that she will try to forward it to her coworkers.

Ms. Mountain explained that MCN is trying to get as many signatures as possible. She furthered that MCN agreed that for the organization's 30th anniversary that 3,000



signatures was an appropriate number as an initial goal and that anything Board members can do to promote the goal would be great.

II. Consent Calendar

A. Review and approve February Executive Committee meeting minutes

Ms. Mountain reported that the Executive Committee meeting minutes are up for approval. She asked if there were any comments, questions, or clarifications and requested a move for approval.

Ms. Combellick moved to approve. Dr. McVea seconded the motion. All in favor.

B. Review and recommend November Board Meeting and January Retreat Board Meeting minutes

Ms. Mountain explained that the November and January Board meeting minutes needed to be recommended for Board approval. She asked for comments or changes to any of those documents and then called for a recommendation.

Dr. McVea recommended for approval. Ms. Combellick seconded the motion. All in favor.

C. Review and recommend December financials

Ms. Combellick recommended that the Board approve the December financials. Dr. McVea seconded the recommendation. All in favor.

D. Review and accept bylaws

Ms. Mountain noted that the bylaws were emailed out to the Board and were uploaded to the forum for a 45 day review and comment period. She furthered that failure to comment is interpreted as tacit acceptance and after the 45 day comment period they can be approved as they are stated and we can file them with the State.

Ms. Mountain explained that the comment period started after the last Executive Committee meeting, where Ms. Garcia demonstrated the changes made and everyone accepted them. She reported that no other changes were submitted by any of the other Board members, but clarified that anyone can still make changes.

III. Update on 30th Anniversary event

Ms. Mountain conveyed that each Board member will receive an invitation to an MCN Open House that will be hosted on May 8th in recognition of MCN's 30th anniversary. She explained that the idea to have an open house arose from the desire on behalf of the



Mary Byron Project to present the Roth Award that was awarded to MCN. The Roth Award, Ms. Mountain explained, is the national award for innovation in the area intimate partner violence prevention. She reported that the organization wanted to do a formal presentation to present the award. Ms. Mountain explained that MCN does not have many events and so created this anniversary celebration. She furthered that MCN will send out e-invitations to its members, so that everyone is aware of the event and feels included. She gave news that executive director of the Mary Byron Project is coming to present the award. She mentioned that MCN will invite the mayor and local congress people and senators.

Ms. Combellick expressed approval and asked if there was any gesture in which the Board could participate to symbolically contribute or more tangibly show support.

Ms. Mountain responded that Board members could attend the award ceremony via Skype at 5:30 pm CDT. She noted that MCN might invite some of its project officers, former board members, or remote staff to also participate this way.

Ms. Combellick showed interest for other ideas of how to show support.

Ms. Mountain mentioned a proclamation from the Board in recognition and celebration of 30 years of hard work could be an idea.

IV. Scheduling a Virtual Board Meeting.

Dr. McVea expressed the need to go ahead and schedule Virtual Board Meetings for the rest of the year, as well as a time for review.

Ms. Mountain asked if there are other ways to do the review than through a meeting.

Dr. McVea noted that, in terms of the review, something else could be established, but that the Virtual Board Meetings still needed to occur.

Ms. Mountain asked if Tuesday, Wednesday, or Thursday at 5:00 pm PST and 8:00 pm EST could work.

Ms. Combellick suggested that Dr. McVea elect a few dates and times to send out to the other Board members.

Dr. McVea agrees to give four dates.

Ms. Mountain mentioned that the Board could arrange meetings throughout the rest of the year. She suggested for the Board to try the new method and see if it is manageable.

V. Compass Points



Dr. McVea mentioned that the BOD had come up with compass points and things they wanted to work on this year as far as measures of success. She explained that she was not sure how to incorporate the compass points into the existing dashboards or documents. She asked if MCN wanted the BOD to have their own separate dashboard or to incorporate them into something that already exists and with which the staff is already working.

Ms. Mountain responded that a hybrid of both could work to develop something that would easily demonstrate the independent success of the Board. She mentioned that the compass points could be subsumed under Self-Determination and Operational Excellence and within those could be the Operational Plan.

Dr. McVea mentioned that the compass points include advocacy, organizational excellence, financial self-determination, collaborations, clinicians engagement, impact, and looking at measures of success. She expressed that she would need some staff support to determine if the Board came through or not and to help manage the documentation because they need to be posted on the Board forum.

Ms. Mountain suggested that MCN go back and look at compass points, put together a dashboard, and give Dr. McVea information for Board member donations for the last 12 months, as well as a continuing update.

Dr. McVea agreed to the idea and volunteered to send the document of the different compass point areas, specific goals, measures of success, and comments about areas where the Board will need help on the measures of success. She suggested that the measures of success occur with midterm and end of year frequency, including mostly qualitative data to determine success. She suggested that after sending the information that Ms. Mountain and MCN staff could convert it into a format that is consistent with other internal documents.

Meeting adjourned at 11:45 am CST.